



IRONIA ELEMENTARY SCHOOL PTO
303 Dover Chester Road • Randolph, NJ 07869



Ironia PTO Reimbursement Request

Name: _____

Address: _____

Phone: _____

Email: _____

Venmo Name: _____

PTO Committee: _____

Summary of Items Purchased: _____

Total Amount Due: _____

The Ironia PTO is a recognized 501(c)(3) charitable organization; therefore, it is exempt from sales tax. Please do not include sales tax as it will not be reimbursed.

Signature: _____

Committee Chair Signature: _____

*All forms must be pre-approved by the Committee Chairperson prior to submitting to the Treasurer.

Please include a copy of the store receipt(s) for the Treasurer's records.

Requests can be submitted electronically to the email below or can be sent in to school in an envelope labeled: *"Ironia PTO Treasurer"*

If you have any questions, please contact Jen Begraft at:
ironiaptotreasury@gmail.com

updated: 10/01/22