



IRONIA ELEMENTARY SCHOOL  
303 Dover Chester Road • Randolph, NJ 07869



## Ironia PTO Cash/Check Deposit Worksheet

Name: \_\_\_\_\_  
Committee: \_\_\_\_\_  
Date: \_\_\_\_\_

**Checks:**

Please list each check below or email a spreadsheet to [ironiaptotreasury@gmail.com](mailto:ironiaptotreasury@gmail.com).

Number	Name	Date	Amount

**Number of Checks:** \_\_\_\_\_

**Total Dollar Amount of Checks:** \$ \_\_\_\_\_

**Cash:**

**Total Dollar Amount of Cash:** \$ \_\_\_\_\_

**Total Deposit Amount:** \$ \_\_\_\_\_

This form, and any applicable spreadsheet, must be submitted to the Treasurer within **30 days** of the event.

All requests should be sent to school in an envelope labeled:  
***“Ironia PTO Treasurer”***

If you have questions, please contact Jen Begraft at [ironiaptotreasury@gmail.com](mailto:ironiaptotreasury@gmail.com).

updated: 10/01/22